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**ORDINANCE NO.: 2022-077**

*Amending the 1998 Code of Ordinances of the City of Columbia, South Carolina, Chapter 2, Administration, Article V, Procurement Sec. 2-210 Purchase and sale of real property, exceptions for certain utilities project and site acquisitions*

BE IT ORDAINED by the Mayor and Council this 6<sup>th</sup> day of September, 2022, that the 1998 Code of Ordinances of The City of Columbia, South Carolina, Chapter 2, Administration, Article V, Procurement Sec. 2-210 Purchase and sale of real property, exceptions for certain utilities project and site acquisitions, is amended to read as follows:

**Sec. 2-210. Purchase and sale of real property, exceptions for certain utilities project and site acquisitions.**

(a) When the City desires to purchase real property for public use, the following procedures shall be followed:

- (1) The property shall be appraised by a licensed South Carolina Certified General real estate appraiser.
- (2) The City Manager or a designee may commence contract negotiations to purchase real property.
- (3) Contract negotiations may be discussed with City Council in executive session as provided for by the South Carolina Freedom of Information Act.
- (4) City Council shall make the final determination to contract for the purchase of the real property.

(b) When the City desires to sell surplus real property, the following procedures shall be followed:

- (1) The property shall be appraised by a licensed South Carolina Certified General real estate appraiser.
- (2) The property shall be deemed surplus by the City Manager, who has discretion to determine the method of disposal to be used, which may include but not be limited to, a sealed bid process, listing the property with a private broker, listing the property for auction with a private auctioneer, or any other method determined by the City Manager to be commercially reasonable considering the type and location of property involved.
- (3) Contract negotiations may be discussed with City Council as provided for by the South Carolina Freedom of Information Act.
- (4) City Council shall make the final determination to contract for the sale of the real property.

(c) The procedures for the purchase of real property shall not apply to the acquisition of real property to be used by the City for pump stations, lift stations, pressure reducing valve sites, public streets, water lines, sanitary sewer lines, storm drainage lines, monitoring sites, mitigation sites, stormwater projects and utility easements.

Requested by:

Assistant City Manager Gentry

Approved by:

Cheresa B. Wilson  
City Manager

Approved as to form:

[Signature]  
City Attorney

Introduced: 8/16/2022  
Final Reading: 9/6/2022

[Signature]  
Mayor

ATTEST:

[Signature]  
City Clerk