

*Amending the 1998 Code of Ordinances of the City of Columbia, South Carolina, Chapter 17, (Unified Development Ordinance), Article 2, Administration, Section 17-2.3(e)(2)(a)(3), Design Development Review Commission, Membership and Terms*

BE IT ORDAINED by the Mayor and Council this 4<sup>th</sup> day of April, 2023, that the City of Columbia's *Unified Development Ordinance*, Article 2, Administration, Section 17-2.3(e)(2)(a)(3), Design Development Review Commission, Membership and Terms, is amended to read as follows:

### **(e) Design Development Review Commission**

A board of architectural review, which shall be known as the Columbia Design and Development Review Commission (abbreviated "DDRC" in this Ordinance), is established in accordance with State law under this Ordinance.

#### **(1) Powers and Duties**

The DDRC shall have the following powers and duties under this Ordinance:

- a. To review and make recommendations to the City Council on the following:
  1. Zoning Map Amendments involving Historic Districts and Landmarks Designations or Design Districts Designations (Sec. 17-2.5(c));
- b. To review and decide applications for the following:
  1. Major Certificates of Design Approval – Historic Districts and Landmarks (Sec. 17-2.5(g)(5)) and
  2. Major Certificates of Design Approval – Design District (Sec. 17-2.5(h)(5)).
- c. To hear and decide appeals from decisions of the Zoning Administrator on the following:
  1. Minor Certificates of Design Approval – Historic Districts and Landmarks (Sec. 17-2.5(g)(4)) and
  2. Minor Certificates of Design Approval – Design District (Sec. 17-2.5(h)(4)).
- d. Plan and direct continuing studies of areas, physical features and improvements in the City relating to urban design, historic preservation, beautification, civic improvement and other considerations in furtherance of this Ordinance. In doing so, the DDRC shall properly coordinate such plans and studies with the various departments and agencies of the City.
- e. Engage in educational activities related to promoting appropriate urban design, historic preservation, and the conservation of historic or aesthetic features of the City.
- f. Advise and assist the City Council, at the Council's request, to further the purposes of this Ordinance.

## **(2) Membership and Terms**

### **a. Number, Appointment, and Qualifications**

1. The DDRC shall consist of nine members appointed by the City Council. No member shall hold any other public office or position in the City or County.
2. Of the members appointed to the DDRC, at least one shall be an architect registered in the State, at least one shall be a lawyer admitted to practice before the South Carolina Supreme Court, at least one shall be an individual with demonstrated preservation experience or an architectural historian, at least one shall be experienced as a city planner, at least one shall be a real estate developer or licensed real estate broker, one shall be an architect with historic preservation experience, and the remainder, if any, shall be persons who, by reason of other experience or education, shall be qualified for service on the DDRC.

### **b. Terms**

Members shall be appointed for three-year terms. Members may continue to serve until their successors are appointed.

### **c. Current Members**

Members of the DDRC on August 30, 2021 shall continue to serve at the pleasure of the City Council until their respective terms expire according to the rules in place when they were appointed, unless they are removed in accordance with subsection d below.

### **d. Removal**

The City Council may remove a member of the DDRC for cause, after written notice and a public hearing. Cause may include, but is not limited to, nonattendance at meetings.

### **e. Vacancies**

Vacancies, for whatever reason, shall be filled by the City Council for the balance of an unexpired term.

If any section, subsection, or clause of this ordinance shall be deemed unconstitutional or otherwise invalid, the validity of the remaining sections, subsections, and clauses shall not be affected thereby.

This ordinance shall take effect upon the date of final reading.

Requested by:

Councilmen Taylor and Duval

Approved by:

Cheresa B. Wilson  
City Manager

Approved as to form:

[Signature]  
City Attorney

Introduced: 3/21/2023

Final Reading: 4/4/2023

[Signature]  
Mayor

ATTEST:

Quita D. Hammond  
City Clerk