

ORIGINAL

ORDINANCE NO.: 2026-008

Granting an encroachment to Palmetto Citizens Federal Credit Union for the use of the right of way areas of the 1300 block of Sumter Street and the 1300 block of Lady Street for the installation and maintenance of sidewalks, concrete stairs with handrails, bike racks, an accessible ramp, landscaping and irrigation adjacent to 1300 and 1310 Sumter Street and 1305 and 1313 Lady Street, Richland County TMS# 11401-01-08, 11401-01-09, 11401-01-10 and 11402-16-01

WHEREAS, Palmetto Citizens Federal Credit Union, (hereinafter "Grantee") desires to utilize a portion of the right of way areas of the 1300 block of Sumter Street and the 1300 block of Lady Street for the installation and maintenance of sidewalks measuring approximately six (6') feet in width three hundred ninety (390') feet in length, concrete stairs with handrails, six (6) bike racks measuring approximately six (6') feet in length two (2') feet in width, an accessible ramp, landscaping and irrigation adjacent to 1300 and 1310 Sumter Street and 1305 and 1313 Lady Street, as shown on the attached drawings; and,

WHEREAS, it appears that the encroachment will not interfere with the use of the medians or street for traffic, utility locations or other uses within the foreseeable future; NOW, THEREFORE,

BE IT ORDAINED by the Mayor and City Council of the City of Columbia, South Carolina, this 17th day of February, 2026, that Grantee is hereby granted the right to use the right of way areas of the 1300 block of Sumter Street and the 1300 block of Lady Street adjacent to 1300 and 1310 Sumter Street and 1305 and 1313 Lady Street, Richland County TMS# 11401-01-08, 11401-01-09, 11401-01-10 and 11402-16-01, for the installation and maintenance of sidewalks measuring approximately six (6') feet in width three hundred ninety (390') feet in length, concrete stairs with handrails, six (6) bike racks measuring approximately six (6') feet in length two (2') feet in width, an accessible ramp, landscaping and irrigation, as shown on the attached drawings.

PROVIDED FURTHER that all work shall comply with the requirements of The City of Columbia, South Carolina Department of Transportation (SCDOT) and Federal Emergency Management Agency (FEMA) now in existence or hereafter enacted. The materials and type of finish to be used are to be approved by the City Engineer prior to installation. Any damage to the street or sidewalk caused by Grantee's construction shall be repaired to the satisfaction of the City Manager. Improvements within the encroachment shall be maintained by the grantee at no cost to the City in a manner approved by the City Manager; and,

PROVIDED further that in the event the City has to make repairs or maintain utility lines located within the encroachment area the City will replace any items removed for the utility repair or maintenance with like items to those removed; and,

PROVIDED FURTHER that the privilege granted hereby may be modified or terminated by Columbia City Council at any time without notice to the Grantee, its successors and assigns; and,

PROVIDED FURTHER that a certificate of insurance be issued as evidence of general liability insurance with at least the minimum amount of \$600,000.00 for personal injury and property damage and naming the City as an insured, be provided to and filed annually with the City Clerk by Grantee, his successors and assigns, as required by Chapter 11, Licenses, Permits, Business Regulations, Article III, Contractors, Sec. 11-71, 1998 Code of Ordinances of the City of Columbia, South Carolina.

PROVIDED FURTHER that the privilege granted hereby is subject to the Grantee complying with the following conditions, restrictions or limitations:

1. No item, including landscaping, shall be placed, planted or allowed to grow such that it creates a visual impediment to persons safely entering or exiting the driveway or to persons safely walking along the sidewalk. The City reserves the right to remove or cut any item located within the right of way which it deems to be a safety hazard.

2. Grantee is responsible for all maintenance and assuring that all accessibility and ADA requirements are met and maintained.

3. Grantee is responsible for maintaining landscaping and improvements.

4. Irrigation must be designed to avoid spraying walkways, sidewalks and streets and/or creating hazardous conditions upon the walkways, sidewalks and streets.

5. Obstructions of more than be four (4') feet in height are prohibited within the sight-visibility triangle.

6. Forestry and Beautification shall be provided access to trees within the right of way for maintenance purposes.

7. All trees shall be protected and no large tree roots shall be removed from any existing trees.

8. Prior to installation of any right-of-way improvements, coordinate with City Traffic Engineering staff to ensure there is no conflict with City of Columbia underground traffic signal and street lighting circuits.

9. Grantee shall ensure protection of the two existing 30" oaks on Marion Street, which are being retained. These trees shall be protected by utilizing a tree protection zone for the project's duration.

10. Grantee shall provide easements for pedestrian access along the sidewalk located on private property adjacent to Sumter Street.

BE IT FURTHER ORDAINED that Grantee, in consideration of the above privilege, shall at its expense provide for protection and relocation of all utilities that might be within this area to the satisfaction of the City Manager.

Requested by:

Assistant City Manager Palen

Mayor

Approved by:

City Manager

Approved as to form:

City Attorney

ATTEST:

City Clerk

Introduced: 02/03/2026

Final Reading: 02/17/2026

**CITY COUNCIL
ENCROACHMENT SUMMARY
2026-008**



**1300 BLOCKS OF SUMTER STREET AND LADY STREET
ADJACENT TO 1300 AND 1310 SUMTER STREET AND 1305 AND 1313 LADY
STREET
SIDEWALKS, CONCRETE STAIRS WITH HANDRAILS, BIKE RACKS,
ACCESSIBLE RAMP, LANDSCAPING AND IRRIGATION**

Subject Property:	Right-of-way adjacent to 1300 and 1310 Sumter Street and 1305 and 1313 Lady Street
Council District:	2
Proposal:	The applicant is requesting an encroachment for installation and maintenance of sidewalks, concrete stairs with handrails, bike racks, an accessible ramp, landscaping and irrigation.
Applicant:	Palmetto Citizens Federal Credit Union
Staff Recommendation:	Approval.

Detail:	<p>The applicant is requesting an encroachment for the installation and maintenance of sidewalks measuring approximately six (6') feet in width three hundred ninety (390') feet in length, concrete stairs with handrails, six (6) bike racks measuring approximately six (6') feet in length two (2') feet in width, an accessible ramp, landscaping and irrigation adjacent to 1300 and 1300 Sumter Street and 1305 and 1313 Lady Street, as shown on the attached drawings; and,</p> <p>Conditions of the proposed encroachment are as follows:</p> <ol style="list-style-type: none"> 1. No item, including landscaping, shall be placed, planted or allowed to grow such that it creates a visual impediment to persons safely entering or exiting the driveway or to persons safely walking along the sidewalk. The City reserves the right to remove or cut any item located within the right of way which it deems to be a safety hazard. 2. Grantee is responsible for all maintenance and assuring that all accessibility and ADA requirements are met and maintained. 3. Grantee is responsible for maintaining landscaping and improvements. 4. Irrigation must be designed to avoid spraying walkways, sidewalks and streets and/or creating hazardous conditions upon the walkways, sidewalks and streets. 5. Obstructions of more than be four (4') feet in height are prohibited within the sight-visibility triangle. 6. Forestry and Beautification shall be provided access to trees within the right of way for maintenance purposes. 7. All trees shall be protected and no large tree roots shall be removed from any existing trees. 8. Prior to installation of any right-of-way improvements, coordinate with City Traffic Engineering staff to ensure there is no conflict with City of Columbia underground traffic signal and street lighting circuits. 9. Grantee shall ensure protection of the two existing 30" oaks on Marion Street, which are being retained. These trees shall be protected by utilizing a tree protection zone for the project's duration. 10. Grantee shall provide easements for pedestrian access along the sidewalk located on private property adjacent to Sumter Street.
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Citywide GIS Viewer Map

This map was prepared using the City GIS Viewer
 City of Columbia - GIS Division
 1/6/2026 2:44 PM



Address Point

- Single Family
- Multi Unit
- Others
- InActive

Street & Ownership

- CFCC,Ownership
- Interstate
- Highway
- City Maintained

Street & Ownership

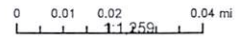
- State Maintained
- - - Private
- Others
- Columbia City Limits

FEMA Flood Hazard Area

- FLD_ZONE, FLD_ZONE_SUBTY
- AE - Floodway
 - AE - 100yr Flood Plain
 - A - No Base Flood Elevation
 - X - 500yr Flood Plain

Imagery 2025

- RGB
- Red: Band_1
 - Green: Band_2
 - Blue: Band_3



1:1,259

CITY OF COLUMBIA GIS DATA DISCLAIMER
 The City of Columbia GIS data represented on this map or plan is the product of the compilation of data produced by others. It is provided for informational purposes only and the City of Columbia makes no representation as to its accuracy. Its use without field verification is at the sole risk of the user.



Permanent Encroachment Application and Checklist

4. Project Description

Provide a brief description of the project and list all items that will be placed in the right-of-way (walls, fences, columns, steps, irrigation systems, landscaping, driveways, pavers, sidewalks/walkways, planters, awnings, etc.)

Demolition of items necessary to facility improvements along Lady , Marion and Washington Streets. Improvements constructed in the R/W include driveway connections, sidewalks, parking spaces, ADA ramps, landscape features, bicycle racks/parking, street trees, landscaping, exterior lighting, water and sanitary sewer connections, storm drainage collection piping, on-street vehicular spaces.

For staff use only

Date received (M/D/Y): ____/____/____

By: _____



Permanent Encroachment Application and Checklist

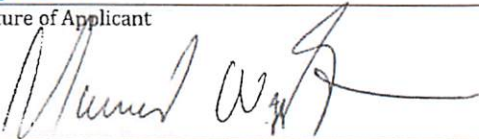
Any damage to the street or sidewalk caused by construction shall be repaired to the satisfaction of the City Manager. Improvements within the encroachment shall be maintained by the grantee at no cost to the City in a manner approved by the City Manager.

Property owned, operated and maintained by SCDOT shall comply with SCDOT encroachment requirements.

Permittee understands and agrees that the privilege granted may be modified or terminated by the City of Columbia at any time without notice and that the privilege granted hereby is subject to applicant's compliance with the following conditions, restrictions or limitations:

Permittee must comply with all existing City of Columbia and any other state or federal codes, rules and regulations, as applicable including the Americans with Disabilities Act, now in existence or hereafter enacted.

7. Signature

Signature of Applicant 	
Print Name Michael Beam, CFO, COO	Date 4/8/2025

