

ORIGINAL
STAMPED IN RED

RESOLUTION NO.: R-2022-034

*Authorizing consumption of beer and wine only at the Earle Jam (Neighborhood Concert)
in Earlewood Park on Sunday, October 23, 2022*

WHEREAS, the Earlewood Community Citizens Organization ("Sponsor") is sponsoring the Earle Jam (Neighborhood Concert) in Earlewood Park on Sunday, October 23, 2022; and,

WHEREAS, Sponsor has requested permission for the temporary closing and use from 11:00 a.m. until 6:30 p.m. of Earlewood Park Amphitheater and adjacent covered picnic shelter, 1113 Recreation Drive between Earlewood Drive and the stop sign west of the administrative office driveway, for preparation of the event, clean up after the event, crowd control and overflow of the event to be held on Sunday, October 23, 2022 from 1:00 p.m. until 6:00 p.m.; and for patrons to consume beer and wine beverages only at the event during the hours of 1:00 p.m. until 5:30 p.m.; and,

WHEREAS, to insure the safety of attendees Organizer understands and agrees as follows:

1. Firearms shall be prohibited at Earlewood Park, regardless of whether such firearm is carried openly or concealed, and regardless of whether the individual carrying such firearm is a valid concealed weapons permit holder, on Sunday, October 23, 2022 from 1:00 p.m. to 6:00 p.m. See Resolution No. 2021-099 (Sept. 7, 2021).

2. Organizer shall establish a boundary line around the event space within Northwood Street and Earlewood Drive, Earlewood Drive at Recreation Drive and Recreation Drive at the lower ball fields and parking lot, and the Organizer shall ensure all entrance points into the permitted event area are posted with signage stating "NO CONCEALABLE WEAPONS ALLOWED" that complies with the size and formatting requirements of section 23-31-235 of the South Carolina Code.

3. When publicizing the event in the community, Organizer shall include the statement: "NO CONCEALABLE WEAPONS ALLOWED" to ensure the public has prior notice of this restriction.

4. Organizer shall work with the City to develop a written plan and design a footprint of the event area that adheres to applicable COVID-19 health and safety guidelines, as published by the CDC and SCDHEC, and Organizer shall modify the plans and footprint as such guidelines are updated.

5. The City may cancel the event at any time based upon public safety and/or public health concerns. The City shall not be financially responsible for any costs associated with the cancellation of the event.

6. Organizer shall display signs (physical and/or electronic) throughout the event area that discourage physical contact, such as hugs, handshakes, fist bumps, and high-fives during the event.

7. Organizer shall require that its agents, employees, vendors, contractors, and event attendees adhere to all applicable COVID-19 health and safety guidelines in effect at the time of the event.

8. To the extent the event occurs during a time in which the City has in effect any emergency ordinance or ordinance requiring face coverings or adherence to social distancing requirements, Organizer shall require that its agents, employees, vendors, contractors, and event attendees comply with the requirements of such ordinance(s).

9. The City strongly encourages Organizer to require that its agents, employees, vendors, contractors, and event attendees provide proof that they have been fully vaccinated against the SARS-CoV-2 virus prior to being granted permission to enter the event.

10. Organizer shall provide portable restroom facilities at the event unless it can substantiate the sufficient availability of both ADA accessible and non-accessible facilities in the immediate area of the event site which will be available to attendees during the event. Organizer shall provide a minimum of four (4) chemical or portable toilets and two (2) wash stations for every 250 people, or portion thereof, who attend the event. Ten percent (10%) of these facilities shall be ADA accessible. This figure is based upon the maximum number of attendees at the event during peak time. The City may determine the total number of required restroom facilities on a case-by-case basis. Organizer shall post signs or markers to prohibit lines or crowds forming near the event's restroom facilities without maintaining a distance of at least six (6) feet from other people.

11. Organizer shall post signs or markers to prohibit lines or crowds forming near food vendors and should encourage attendees to bring their own water. Alcohol, beer and/or wine shall be prohibited at the event without approval of a written resolution of City Council.

12. Organizer shall coordinate with food vendors to offer touchless payment options, if possible and available, or provide a tray for the exchange of payment to avoid hand-to-hand contact. Frequently touched surfaces should be cleaned after each customer and customers are encouraged to use their own pens.

13. At no cost to the City, Organizer shall be responsible for hiring no fewer than two (2) off-duty City of Columbia police officers during the hours of 12:00 p.m. and 6:00 p.m. on October 23, 2022.

WHEREAS, it has been determined that such an event would be in the public interest; NOW, THEREFORE,

BE IT RESOLVED by the Mayor and Council this 19th day of April, 2022 that the sale of beer and wine beverages only is authorized between the hours of 1:00 p.m. and 5:30 p.m. on Sunday, October 23, 2022; and,

BE IT FURTHER RESOLVED that all vendors be restricted to stationary location; and,

BE IT FURTHER RESOLVED that outdoor possession and consumption of beer and wine beverages only, all outdoor musical performances and use of sound-amplifying devices shall end by 10:00 p.m. due to the proximity of the event to residential properties; and,

BE IT FURTHER RESOLVED that possession and consumption of alcoholic liquors or alcoholic beverages other than beer and/or wine beverages within the event area is prohibited; and,

BE IT FURTHER RESOLVED that VIP tents or VIP areas for the possession and consumption of alcoholic liquors or alcoholic beverages, other than beer or wine beverages, within the event area are prohibited; and,

BE IT FURTHER RESOLVED that organizer is responsible or shall make arrangements for the cleanup of all trash and debris within the festival area and within the designated area of impact as shown on the attached drawing, and shall place same in the roll carts provided by the City. Any overflow of trash and debris shall be placed in garbage bags with the top securely closed and placed beside the City roll carts. The number of roll carts needed for the event shall be determined by organizer and the City Solid Waste Division prior to the event and placed throughout the event area to ensure that trash and debris are well contained. Roll carts and bagged trash and debris shall be returned to the collection point designated by the City in a timely manner. If the organizer has not opted to use City services to clean up the festival area and within the designated area of impact as shown on the attached drawing, any costs incurred by the City in removing loose trash and debris within the festival area and within the designated area of impact as shown on the attached drawing, which the organizer has failed to clean up, shall be billed to and paid by the organizer; and,

BE IT FURTHER RESOLVED that only pedestrian traffic will be allowed within the area. All other traffic, including, but not limited to, automobiles, trucks, motorcycles, mopeds, bicycles, skate boards, and horses, except police horses, is prohibited. Coolers, glass bottles, breakable glasses and/or cups, large bags and backpacks shall be prohibited; and,

BE IT FURTHER RESOLVED that canines are allowed provided that waste is collected and properly disposed of and current leash laws are observed as set out in the 1998 Code of Ordinances of the City of Columbia, as amended. All other pets shall be prohibited; and,

BE IT FURTHER RESOLVED that during the designated time the closed portions of Earlewood Park and Parkside (Recreation) Drive between Earlewood Drive and the stop sign west of the administrative office driveway, with the exception of the parking areas, adjacent off-street parking areas and any other areas posted as to not allow alcoholic liquors or alcoholic beverages other than beer and/or wine beverages, is deemed to be the site of a public festival at which only beer and wine beverages may be consumed and the prohibition against possession or consumption of alcoholic beverages set forth in Sec. 14-99 shall not apply as to the possession and consumption of beer and/or wine beverages. Possession and consumption of beer and wine beverages shall be permitted only in plastic cups, plastic or aluminum bottles or aluminum cans provided by vendors within the areas designated.

PROVIDED, FURTHER, that the event organizer shall provide the names and cell phone numbers of a least two contact persons who can receive complaints during the event, including any set up and breakdown times. The cell phones shall remain on at all times during the event and during any set up and breakdown time.

PROVIDED, FURTHER, that failure of the event organizer to strictly comply with the time frames and other requirements and responsibilities set forth in this resolution may result in a denial of subsequent requests to allow the event.

PROVIDED, HOWEVER, that no solicitation or transactions be made in violation of Sec. 14-32, 1998 Code of Ordinances of the City of Columbia, South Carolina.

BE IT FURTHER RESOLVED that in the event of inclement weather on Sunday, October 23, 2022, the City Manager is authorized to approve the rescheduling of the canceled event for another date within one (1) week from the date of the originally scheduled event upon receiving twenty-four (24) hours written notice requesting the rescheduling of the event. The hours of operation for the event, service of beer and wine only at the event and closing of streets for set up, clean up and crowd control of the event shall remain as outlined above.

BE IT FURTHER RESOLVED that should the organizer reschedule the event for another date beyond one (1) week from the date of the originally scheduled event, a request for a resolution of City Council approving the new date of the event shall be required.

Requested by:

Assistant City Manager Simons

Approved by:

Cheresa B. Wilson
City Manager

Approved as to form:

[Signature]
City Attorney

Introduced: 04/19/2022

Final Reading: 04/19/2022

[Signature]
Mayor

ATTEST:

Erika D. Hammond
City Clerk



City of Columbia

Parks & Recreation

1111 Recreation Drive, Columbia, SC 29201 (803) 545-3100

FESTIVAL EVENT APPLICATION

(All events require a minimum of 60 days' notice prior to event.)

Application Date: 01-31-2022

Event Name: EARLEJAM

Event Date: Sunday, October 23, 2022 (10-23-2022)

Event Site: Earlewood Park Amphitheater

Event Start Time: 1:00pm

Event End Time: 6:00pm

Event Set-up Time: 11:00am To: 1:00pm

Event Take down Time: 6:00pm To: 6:30pm

Applicant Name: Emily Burn, EOCO President

Address: 3120 Park Street

City: Columbia

State: SC

Zip: 29201

Daytime Phone#: 803-261-4892

Evening Phone #: 803-261-4892

Fax#: N/A

Emergency Phone#: 719-649-2458

Alternate Phone#: N/A

Email Address: emilyburn1@gmail.com and president@earlewood.org

Sponsor / Organization Name: EOCO - Earlewood Community Citizens Organization

Sponsor / Organization Address: P.O. Box # 30225

City: Columbia

State: SC

Zip: 29203

Event Description (include layout of event or map or projected route): We will have several bands play a concert at the Amphitheater and will have several vendors selling food & beverages

Number of Expected Participants: 300

Electrical Needs? If so, describe: We will need the electrical facilities at both the Amphitheater and the adjacent covered picnic shelter

Does the event include vendors? Yes ☒ No ☐ If yes please indicate how many on the lines below

Food Vendors# 2 Merchandise Vendors# 1 Information Vendors# 1 Beer or Wine Vendors# 1 → Curiosity Coffee Bar

Other Vendors# Los Chicanos & Drip Coffee

On-site Admission Charged or Ticket Sold? ☐ Yes ☒ No

Will there be alcoholic beverages, beer or wine at event? ☒ Yes ☐ No

****With the exception of the parks listed in Sec. 15-1 Prohibited acts in parks (8), POSSESSION OF LIQUOR IS STRICTLY PROHIBITED. VIP tents or VIP areas for possession and consumption of alcoholic beverages or alcoholic liquors within the event area are prohibited.**

If organization is non-profit, please provide verification of the non-profit status along with this application.

The City Of Columbia may assess support fees for the provision of certain services. The City may require a pre-event meeting with all parties involved and reserves the right to maintain certain standards for each event for purposes of safety, security, liability, services to be provided, etc. You will need to show proof of insurance and it should include the City Of Columbia as additionally insured.

As the applicant, I and the represented organizations(s), verify that the above information is correct to the best of my knowledge and will adhere to all city, county and state ordinances and laws in relation to the operation of this event.

Any cancellation less than 30 days prior to rental will result in loss of security deposit; refund must have receipt.

Emily D. Burn

Applicant Print Name

Pearl Osborne

Parks & Recreation Personnel Print Name

Emily Burn

Applicant Signature

Pearl Osborne

Parks & Recreation Personnel Signature

Please Return To:

City of Columbia Department of Parks & Recreation
Attention: Facility Reservations
1111 Parkside Drive
Columbia, S.C. 29203
(803) 545-3100-Office (803) 343-8744-Fax

Date Received

Date to Departments

Date of Permit

2/3/2022

EARLEJAM
October 23, 2022

FESTIVAL EVENT RULES & REGULATIONS

EMERGENCY ON CALL PHONE NUMBER: 803-727-0449

YOU WILL NEED TO PROVIDE PROOF OF INSURANCE AND IT SHOULD INCLUDE THE CITY OF COLUMBIA AS ADDITIONALLY INSURED FOR THIS EVENT AT A MINIMUM OF 30 BUSINESS DAYS PRIOR TO YOUR EVENT DATE.

I will adhere to all city, county and state ordinances and laws in relation to the operation of this event.

RULES AND REGULATIONS:

- All reservations require adult (21 or older) supervision.
- All use of power on a stage must be handled by a city staff person. City staff will be responsible for wiring and plugging into the power source.
- In case of bad weather, the city staff will decide whether to continue or stop power usage in park.
- A map of event layout must be submitted thirty (30) business days prior to the event.
- Vendors will not be allowed in the park until the event representative (not volunteer) is on site. Event organizers are responsible for the actions of vendors. The City of Columbia reserves the right to deny any vendor access to the park for past infractions of these rules and regulations or any relevant City ordinance.
- Unnecessary driving across the park is not permitted. This includes all park vehicles. No parking of vehicles inside the park except for loading and unloading. Vendors must use the Taylor St. entry for Finlay and the Gervais St. entry for Riverfront.
- All vehicles must be out of the park one (1) hour before the start of the event. No vehicle will be allowed to enter after that time.
- Vehicles are not allowed in the park during an event and no vehicles may enter the park after the event until the public is safely removed.
- Do not block walk ways with vehicles or trailers. Vendor tents and supplies must be at least 3 ft. from sidewalks.
- Any organizations planning to have alcohol in the park must have a valid permit from the South Carolina Department of Revenue prior to their event. You will need to notify the Columbia Police Department. A copy of your alcohol permit must be submitted to our department at least fifteen (15) business days prior to your event.
- Any vendors associated with an event and selling items must have a valid City of Columbia Business License. Contact the Business License Office at 545-3345. That business license must be provided to department at least fifteen (15) business days prior to your event.
- Grills (charcoal and/or gas) are allowed in the park. However, vendors will need special permission from the Department of Parks and Recreation prior to using. All cooking in the park will be checked at the discretion of the City of Columbia Fire Marshal's Office.
- Any tents placed in the park must be fire retardant and weighted on each corner. Any tent used for cooking must be approved by the Fire Marshalls Office.
- Generators are allowed under the approved guidelines set by the Fire Marshalls Office.
- All power cords should be safely secured (i.e., taped down on the sidewalks).
- Stage spotlights are to only be operated by city staff.
- Portable toilets should be provided if more than 1000 people are expected (need at least 2 Portable toilets per 1000 people).
- Do not put nails, screws, or hooks of any kind into wooden part of the stage at Riverfront Park or Finlay Park. The spotlight is not to be used as an anchoring device or a place to hang things.
- Any concerts in Finlay Park must be over by the times listed below:

| | |
|-------------------|--------------------------|
| Sunday - Thursday | No later than 9:00 p.m. |
| Friday - Saturday | No later than 10:00 p.m. |
- Music containing inappropriate lyrics, i.e., sexually explicit, racial, obscene, or satanic in nature shall not be played in the park.
- No glass containers in the park.
- Do not use irrigation hookups for drinking water.
- Deep fryers must be in an enclosed wagon or trailer. Grease or oil is not to be poured on the ground or in the drains. Please dispose of it properly. Transfer station will need to be covered with plywood and non- flammable material.
- City staff will not maintain parking lots for events; however, they will close the lot when it reaches full capacity.
- Any event at Riverfront where vehicles need access to the canal side of the park will need to be scheduled and adhered too.
- Alcohol is allowed only at the following sites: Finlay Park, Riverfront Park & Coble Plaza. You will need to contact Shari Ardis with the City of Columbia Legal Department at 803-545-4242 for alcohol approval; this should be done no later than 90 days prior to your event.

FAILURE TO COMPLY WITH ALL RULES AND REGULATIONS MAY RESULT IN FORFEITURE OF YOUR DEPOSIT.

For all inquiries, contact Facility Reservations at 545-3078

I HAVE READ THE ABOVE RULES AND REGULATION AND AGREE TO ADHERE (YB) CUSTOMER INITIALS)

Customer Print Name Emily D. Burn, Ecco President

Customer Signature [Signature]

PARKS & RECREATION PERSONNEL

DATE OF REQUEST

01-31-2022

REQUESTOR'S NAME/CONTACT
INFORMATION (E-MAIL/
PHONE#/FAX#)Emily Burn - President of ECCO
803-261-4892
emilyburn1@gmail.com

EVENT NAME/PURPOSE (i.e., St. Patrick's/Charity Fund-raiser)

EARLEJAM (Neighborhood Concert)

DATE(S) OF EVENTS:

October 23, 2022 - Sunday

RAIN CONTINGENCY DATE:

(Rescheduling due to inclement weather is allowed once within one week from the date of the originally scheduled event upon 24-hours written notice to the City, without a new request. The time of event operation shall remain the same.)

N/A

LOCATION OF EVENT

(i.e., Amphitheater area
of Finlay Park; 1300 and 1400 blocks
of Main Street between Lady Street
and Hampton Street)Earlewood Park Amphitheater and adjacent covered picnic shelter
1113 Recreation DriveSTREET(S) OR PARK AREA TO BE
CLOSED(i.e., 1300 and 1400 blocks of Main
Street between Lady Street and
Hampton Street; Amphitheater area of
Finlay Park; Boyd Plaza)Northwood Street at Earlewood Drive
Earlewood Drive at Recreation Drive
Recreation Drive at Lower Ballfields / parking lotHOURS FOR STREET(S) OR PARK AREA TO
BE CLOSED

(i.e., 5:00 p.m. - 12:00 a.m.)

ALLOW TIME FOR SET UP/CLEAN UP

11:00 am - 6:30 pm

HOURS OF EVENT

(i.e., 6:00 p.m. - 10:00 p.m.)*

1:00 pm - 6:00 pm

HOURS OF SERVICE OF BEER/WINE BEVERAGES ONLY (NO LIQUOR**)

(Service should end one-half hour prior to end of event, i.e., event is 6-10 p.m., beer/wine service is 6-9:30 p.m.)*

1:00 pm - 5:30 pm

Requests should be submitted by mail, e-mail or fax at least **NINETY (90) days in advance of the event** to allow for preparation and review of the Resolution and scheduling on Council's agenda. Requests may be sent by e-mail (slardis@columbiasec.net), fax (803-737-4250) or mailed to City Attorney's Office, ATTN: Shari Ardis, POB 667, Columbia, SC 29202. A draft Resolution will be prepared and forwarded for review to the event organizer, as well as to the City departments for coordination of City services and requirements (i.e., Police, Solid Waste, Parks and Recreation, etc.). Approval from the adjoining business/property owners must be obtained before your request will be submitted to City Council if streets are to be closed off during business hours. The event organizer is responsible for obtaining a permit or license if required by the South Carolina Department of Revenue.

***Outdoor possession and consumption of beer and wine beverages only. all outdoor musical performances and use of sound-amplifying devices shall end by 10:00 p.m. due to the proximity of events to residential properties.**

****With the exception of the parks listed in Sec. 15-1 Prohibited acts in parks (8), POSSESSION OF LIQUOR IS STRICTLY PROHIBITED. VIP tents or VIP areas for possession and consumption of alcoholic beverages or alcoholic liquors within the event area are prohibited.**

NOTE: This form should only be used for public events where beer and/or wine are to be sold and consumed on City property (i.e., Five After Five, St. Patrick's Festival, Concerts in Finlay Park, etc.).

This form **should not** be used to request use of City property for private events (birthday, retirement, anniversary parties, etc.) nor for sidewalk sales or neighborhood block parties. Requests for private events at City parks should be made through the Parks and Recreation Department. Requests for sidewalk sales should be made to the City Manager. Requests for street closings for private neighborhood block parties should be made to the Police Department Special Events and Public Safety.

Fire Marshal George N. Adams, Jr., 803-545-3703; cfdgadams@columbiasec.net

Legal Department - Shari Ardis; 803-737-4242; slardis@columbiasec.net or fax 803-737-4250 - resolution preparation

Police Department Special Events - Officer Robert Hall; 803-545-3535; rjhall@columbiasec.net parade permit, police

Parks and Recreation - Pearl Osborne; 803-545-3100; peosborne@columbiasec.net park reservations

Police Department Community Services - Brenda Murphy; 803-545-3507; bmmurphy@columbiasec.net - street closing

Last revised: 1/2017



CITY OF COLUMBIA POLICE DEPARTMENT
1 JUSTICE SQUARE
COLUMBIA, SOUTH CAROLINA 29201
(803) 545-3500
SPECIAL DUTY REQUEST FORM



I, Emily Burn / ECCO - Earlewood Community Citizens org., request the services of the City of Columbia Police
(Individual/Business)

Department to perform law enforcement duties at EARLEJAM - Amphitheater at Earlewood Park
(Location for Assignment)

for the time period of 12:00pm - 6:00pm on Sunday, October 23, 2022
(Date(s) / Hours)

I understand when performing Special Duty Assignments, officers are subject to all directives and procedures of the City of Columbia Police Department, and will act only under the Chief's authority to enforce all applicable State and Local Laws.

I understand that officers are subject to calls in the immediate area of the Special Duty Location and will respond to any situation deemed necessary by the police department, officers or dispatch.

I understand this request for services is with the City of Columbia Police Department which will assign officers to perform Special Duty assignments. Payment for services is Thirty-Five (\$35.00) dollars per hour for each assigned officer. There is a three (3) hour minimum on working special duty and no cash payments are allowed.

By signing below and upon final approval of this request, the parties hereto, their administrators, assigns Legal representatives, affiliated companies, agents, officers, directors, shareholders and partners (hereinafter "party" or "parties") agree that any dispute, claim, controversy or proceeding arising out of or relating to this Agreement, and/or including payment or failure thereof for services rendered by the City of Columbia Police Department shall be tried and litigated exclusively in the State and Federal courts located in the County of Richland/Lexington, State of South Carolina. The aforementioned choice of venue is intended by the parties to be mandatory and not permissive in nature, thereby precluding the possibility of litigation between the parties with respect to or arising out of this Agreement in any jurisdiction other than that specified in this paragraph. Each party hereby waives any right it may have to assert the doctrine of forum non conveniens or similar doctrine or to object to venue with respect to any proceeding brought in accordance with this paragraph, and stipulates that the State and Federal courts located in the County of Richland/Lexington shall be in personam jurisdiction and venue over each of them for the purpose of litigating any dispute, claim, controversy or proceeding arising out of or related to this Agreement.

The completed form must be signed and returned to the Special Duty Coordinator who will forward to the Office of the Special Operations Major for final approval.

THE CHIEF OF POLICE HAS THE AUTHORITY TO DISCONTINUE PROVIDING SPECIAL DUTY ASSIGNMENTS AT HIS DISCRETION.

APPROVED: SPECIAL OPERATIONS MAJOR

DATE

PRINT NAME OF ASSIGNED OFFICER

CONTACT NUMBER

SIGNATURE OF OFFICER'S SUPERVISOR

Emily Burn, ECCO President
SIGNATURE OF REQUESTOR

01-31-2022
DATE

803-261-4892
CONTACT NUMBER OF REQUESTOR

N/A
SOCIAL SECURITY NO. OF REQUESTOR

57-1068657 (501c3)
TAX I.D. NO. OF REQUESTOR (IF APPLICABLE)



Columbia Fire Department

www.columbiasc.net/fire

FIRE PREVENTION BUREAU

1612 Bull Street Columbia, SC Phone: (803) 545-3701 Fax: (803) 401-8839

SPECIAL EVENTS APPLICATION

APPLICANT NAME: ECCO - Earlewood Community Citizens organization
ADDRESS: P.O. Box # 30225 CITY: Columbia STATE: SC ZIP: 29103
APPLICANT PHONE NUMBERS: (BUSINESS) 803-261-4892
(CELL) 803-261-4892 FAX: N/A Email: president@earlewood.org
EVENT NAME: EARLEJAM EVENT CONTACT: Emily Burn, ECCO president
EVENT ADDRESS: Amphitheater at Earlewood Park - 1113 Recreation Drive
EVENT HOURS OF OPERATION: 1:00 pm - 6:00 pm EVENT DATES: 10-23-2022 - Sunday

Food & Beverage:

☒ Catered on-site/off-site ☐ Barbeques/Grills ☐ Deep Fryers ☐ Ranges ☐ Woks
Tents (over 400 square feet): Number of Tent(s): 1 (ECCO) Do tent(s) have sidewalls? Yes ☐ No ☒
Note: Copy of the fire retardant certification is required for cooking tents
Booths: Number of booth(s): N/A Street closings: Yes ☒ No ☐
Will there be cooking in the booths? Yes ☐ No ☒ (Cooking tents shall be separated from other tents by 20 ft. Outdoor cooking that produces sparks or grease-laden vapors shall not be performed with 20 ft of a tent. LP-gas/propane tanks shall be secured and located outside the tent)
Portable Generators: Will there be any portable generators at your event? Yes ☐ No ☒
Please note: If there are any portable generators on site the assigned Fire Marshal(s) are required to be there for the entire event. This does not apply to the industrial/commercial generators.

CONDITIONALS OF APPROVAL

All applications (if applicable) shall be submitted a minimum 10 business days in advance of the beginning date of the display or event.

- A pre-event inspection is required prior to the display or event.

I CERTIFY THAT ALL INFORMATION SUBMITTED IS CORRECT. I AGREE TO COMPLY WITH ALL LOCAL REGULATIONS RELATED TO FIRE PREVENTION, AND THE INTERNATIONAL FIRE CODE. I HEREBY AUTHORIZE REPRESENTATIVE OF FIRE PREVENTION TO ENTER UPON THE ABOVE-MENTIONED EVENT PREMISES FOR INSPECTION PURPOSES.

APPLICANT'S PRINTED NAME: Emily P. Burn, ECCO President

SIGNATURE: [Signature]

DATE: 01-31-2022

.....Official Use Only.....

Number of Fire Marshal Assigned: Standby fee: \$

Name (s) of Fire Marshal Assigned:



Columbia Fire Department

www.columbiasc.net/fire

Name of Event: EARLEJAM

Date of Event: 10-23-2022, Sunday

Event Site: Amphitheater at Earlewood park - 1113 Recreation Drive

Time of Event: 1:00pm - 6:00pm

Contact Person: Emily Burn, ECCO President

Contact Phone Number: 803-261-4892

Contact Address & email: 3120 park Street, Columbia, SC 29201 president@earlewood.org

Event Description: Music Concert with Food & Beverage Trucks

Will You Have Tent? Yes (ECCO's tent)

Food Vendors: Curiosity coffee Bar, Los chicanos, Drip coffee

Will You Close Any Streets? Yes

Name of Streets: Northwood at Earlewood, Earlewood at Recreation, Recreation at Lower Ballfields (see attached map)

Emily Burn
Signature of Applicant

01-31-2022
Date

.....Official Use Only.....

Fire Marshal Requirements: Must meet all fire code requirements. Provide Deputy Fire Marshals for code enforcement. (A minimum \$105.00 fee is required for any events, if only for setup.) Deputy Fire Marshal's fee is \$35.00 per hour and made payable to the Deputy Fire Marshal on duty on the day of the event. (For cancellations, failure to contact the fire marshal two hours prior to the events report time will result in a minimum \$ 105.00 fee.)

| Date: | DFM: | Fee: |
|-------|------|------|
| | | |
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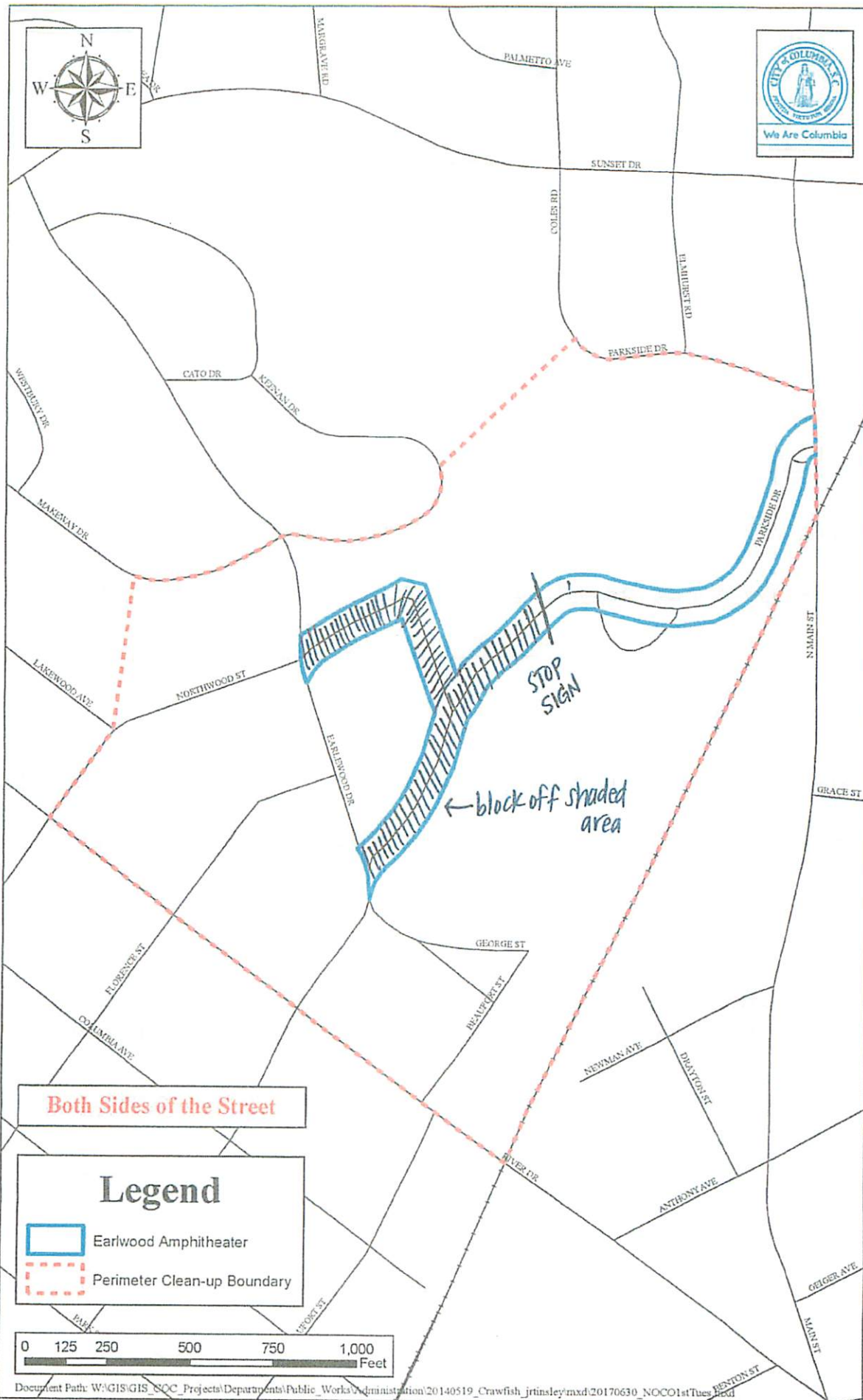
I trust that this will be a safe and successful endeavor. If I may be of further assistance, you may contact me at your convenience. Please sign this application and fax or email it back to me.

George Adams
Fire Marshal
Office: 803-545-3703
Cell: 803-413-8553
Fax: 803-401-8839

Kris D. Scott
Deputy Fire Marshal
Office 803-545-3736
Cell: 803-351-2067
Fax: 803-401-8839

Bengie Leverett
Deputy Fire Marshal
Office: 803-545-4162
Cell: 803-760-8146
Fax: 803-401-8839

City of Columbia / Fire Department
1800 Laurel Street / Columbia, SC 29201 / 803.545.3700 / Fax 803.733.8311





APPLICATION FOR GROUP EVENT LICENSE

Name of Sponsor, Promoter, or Producer: ECCO - Earlewood Community Citizens organization

Address: P.O. Box # 30225

City/County: Columbia / Richland State: SC Zip Code: 29203

Phone (Bus): 803-261-4892 Phone (Cell): 803-261-4892

Tax ID or Social Security: 57-1068657 (501c3) Date of Event: Sunday 10-23-2022

Location of Event: Amphitheater at Earlewood Park - 1113 Recreation Drive

Specific Purpose of Event: EARLEJAM - Music Concert with Food & Beverage Trucks

List of items sold by sponsor, promoter, or producer, if any (ex: shirts, beer, soda, food, etc): 3 vendors -

Curiosity Coffee Bar - Alcohol (Beer & Wine); Las Chicanas Food Truck (food); Drip Coffee (coffee & Gelato)

Estimated Gross Receipts \$ unknown # of Exhibitors 3 License Fee \$

IMPORTANT: THIS APPLICATION WILL NOT BE ACCEPTED UNTIL THE REVERSE SIDE OF THIS FORM IS COMPLETED REGARDING VENDOR INFORMATION.

I certify that all statements of this application are true and accurate to the best of my knowledge.

Emily Burn Emily Burn, ECCO President
Signature of Sponsor, Promoter or Producer

01-31-2022
Date

City of Columbia Business License
P.O. Box 147 Columbia, SC 29217-0147
(803) 545-3345 Phone
(803) 988-8025 Fax

GROUP EVENT LICENSE VENDOR LIST

| | NAME | ADDRESS | PHONE | ITEM(S) BEING SOLD |
|----|-------------------------|---------------------------------------|--------------|--------------------|
| 1 | Curiosity Coffee Bar | 2327 Main Street, Columbia, SC 29201 | 803-357-2889 | Beer & wine |
| 2 | Los Chicanos Food Truck | 994 Blackville Road, Gaston, SC 29053 | 803-397-7102 | Food (food truck) |
| 3 | Drip Coffee | 1441 Main Street, Columbia, SC 29201 | 803-799-0067 | Coffee & Gelato |
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South Carolina
Secretary of State
(<https://sos.sc.gov/>)
Mark Hammond

Search Charities

Charities Search Home

<< Back to Search Results

Earlewood Community Citizens Organization

Public Id: P18164

Emily Burn , CEO

606 UNION ST

COLUMBIA, SC 29201-1649

Status: Exempt. This organization is not required to file annual financial reports. For information about exemptions refer to the **Solicitation of Charitable Funds Act**. (<http://www.scstatehouse.gov/code/t33c056.php>)

Disclaimer: The South Carolina Secretary of State's Charities Search Webpage is provided as a service to customers to research charitable organizations on file with our office, or that have been the subject of an administrative action. Users are advised that the Secretary of State, the State of South Carolina, or any agency, office, or employee of the State of South Carolina do not guarantee the accuracy, reliability, or timeliness of the information provided, as it is the responsibility of the charity to inform the Secretary of State of any updated information. Furthermore, the information provided does not constitute legal advice.

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INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: **FEB 25 2010**

EARLEWOOD COMMUNITY CITIZENS
ORGANIZATION
2926 CLARK ST
COLUMBIA, SC 29201

Employer Identification Number:
57-1068657
DLN:
17053327356029
Contact Person:
KEITH JOYNES ID# 52443
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
June 30
Public Charity Status:
170(b)(1)(A)(vi)
Form 990 Required:
Yes
Effective Date of Exemption:
November 18, 2009
Contribution Deductibility:
Yes
Addendum Applies:
No

Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. We determined that you are a public charity under the Code section(s) listed in the heading of this letter.

Please see enclosed Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, for some helpful information about your responsibilities as an exempt organization.

Letter 947 (DO/CG)