

ORIGINAL

RESOLUTION NO.: R-2025-026

Authorizing the City Manager to execute an Agreement for Supportive Housing Services between the City of Columbia and the University of South Carolina for Fiscal Year 2025-2026

BE IT RESOLVED by the Mayor and City Council this 17th day of June, 2025 that the City Manager is hereby authorized to execute the attached Agreement between the City of Columbia and the University of South Carolina, or on a form approved by the City Attorney, for financial assistance of up to but not exceeding Two Hundred Eighty Thousand and No/100 (\$280,000.00) Dollars for the fiscal year 2025-2026 in support of the University's Supportive Housing Services.

Requested by:


City Manager _____

Approved by:


City Manager

Approved as to form:


City Attorney


Mayor

ATTEST:


City Clerk

Introduced: 06/17/2025
Final Reading: 06/17/2025

program during its fiscal year independent of the funding provided by the City prior to funding being released.

7. USC will provide to the City's Homeless Services Office the data and information indicated below that is required to complete any government reporting. Drawdown for payment of eligible expenses shall be made against the line item budget specified in Attachment 1, herein, in accordance with the performance and the approval of requests for payment.
 - a. data as requested by the City on Housing First clients that is submitted to HMIS registration.
 - b. monthly reports on Program Outcomes and quarterly Outreach Reports to be provided in coordination with Director of Homeless Services.
 - c. reimbursements are to be submitted monthly along with supporting documentation
8. If all terms, conditions and contingencies having been met, the City will fund USC in monthly installments as reimbursement for the expenses as previously stated. Services rendered must be for the fiscal year beginning July 1 and ending June 30 of the fiscal year the funds are awarded. Requests for reimbursements must be submitted in writing and include copies of paid receipts or payroll documentation sent via email to accountspayable@columbiasc.gov with associated Purchase Order number within twenty (20) days of the end of the quarter to be reimbursed. If the City is not satisfied with the accounting, the City may request additional information and make payment when it is satisfied the expenses were for providing clients with safe and affordable housing and supportive services to promote greater self-sufficiency and improve the quality of their lives.

USC acknowledges and agrees that it is being supported in whole or in part by public funds making it subject to the South Carolina Freedom of Information Act. Any documents or other information provided to the City pursuant to this Agreement shall be deemed as a public record under the South Carolina Freedom of Information Act and made available to the public. USC also agrees it will take affirmative action in complying with all federal, state and local requirements concerning fair employment and employment of the handicapped, and concerning the treatment of all employees, without regard or discrimination by reason of race, color, religion, sex, sexual orientation, national origin or physical handicap.

Either party may terminate this Agreement at any time without cause by giving written notice to the other party of such termination and specifying the effective date thereof, at least thirty (30) days before the effective date of such termination.

If USC fails to comply with any of the aforesaid terms, conditions and contingencies at any time, City will have the right to immediately terminate this Agreement by giving written notice to USC of such termination.

If this Agreement is terminated without cause, neither party shall have nor owe any further obligations to the other after the effective date of termination.

In the event of termination by the City, the City will be responsible for reasonable non-cancelable debts incurred by USC in fulfillment of this Agreement prior to termination.

The parties may amend this Agreement at any time provided that such amendment is executed in writing and signed by a duly authorized representative of both parties.

In the event any provision(s) of this Agreement are held to be invalid, illegal, or unenforceable for any reason, the remainder of this Agreement, shall remain to be in full force and effect, enforceable in accordance with its terms as if such provision(s) had not been included, or had been modified as provided below, as the case may be. To carry out the intent of the parties hereto as fully as possible, the invalid, illegal or unenforceable provision(s), if possible, will be deemed modified to the extent necessary and possible to render such provision(s) valid and enforceable.

In performing its obligations hereunder, the USC will comply with all applicable federal, state and local laws, regulations and ordinances.

Nothing contained in this Agreement shall be construed as conferring upon any other party the rights of a third party beneficiary.

Except as otherwise provided herein, all notices required to be given or authorized to be given pursuant to this Agreement shall be in writing and shall be personally delivered or sent by registered or certified mail postage prepaid to:

As to the City:	Mayor City of Columbia P.O. Box 147 Columbia, SC 29217	As to USC:	University of South Carolina c/o Sylvira L. Grady 1600 Hampton Street, Suite 414 Columbia, SC 29208
With a copy to:	City Manager City of Columbia P.O. Box 147 Columbia, SC 29217		Caroline Seder, LISW-CP Social Work Supervisor Supportive Housing Services 1325 Laurel Street Columbia, SC 29201

The City and USC, by notice given hereunder, may designate any further or different persons or addresses to which subsequent notices will be sent.

This Agreement shall be construed under the laws of the State of South Carolina. USC agrees to subject itself to the jurisdiction and venue of the Circuit Courts in Richland County, State

of South Carolina as to all matters and disputes arising or to arise under this Agreement and the performance thereof.

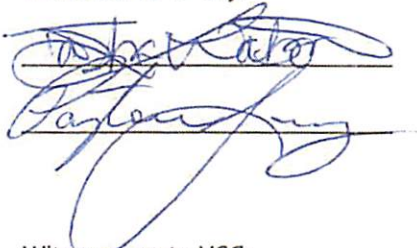
Any approvals required from the City will be deemed given if provided by the City Manager or her designated City representative.

This Agreement represents the entire understanding and Agreement between the parties hereto and supersedes any and all prior negotiations, discussions, and agreements, whether written or oral, between the parties regarding same.

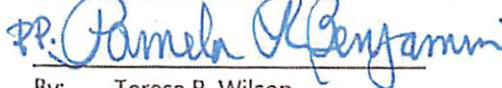
The failure of either USC or the City to insist upon the strict performance of any provision of this Agreement shall not be deemed to be a waiver of the right to insist upon strict performance of such provisions or of any other provision of this Agreement at any other time. Waiver of any breach of this Agreement by USC or the City shall not constitute waiver of a subsequent breach.

IN WITNESS WHEREOF, the parties have entered into this Agreement which shall be effective as of the date of the last signature herein below.

Witnesses as to City:



CITY OF COLUMBIA

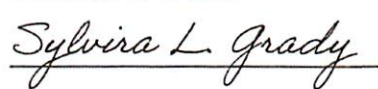


By: Teresa B. Wilson

Its: City Manager

Date: 7/22/2025

Witnesses as to USC:


Sylvira L. Grady - July 23, 2025

THE UNIVERSITY OF SOUTH CAROLINA

By: 

Print Name: Michele Hay

Its: Assistant Director Sponsored Awards Management

Date: July 23, 2025

APPROVED AS TO FORM


Legal Department City of Columbia, SC

6/24/2025

**ATTACHMENT 1
USC Housing First Budget
FY 7/1/2025-6/30/2026**

	AMOUNT	FTE
SUPPORTIVE SERVICES		
Housing Case Manager	\$37,006	.80
Housing Case Manager	\$4,160	.08
Outreach Worker	\$19,069	.40
Outreach Worker	\$14,570	.30
Licensed Professional Counselor	\$32,105	.60
Medical Adherence Support	\$21,391	.40
Licensed Social Worker/Therapist and Supportive Housing Supervisor	\$8,228	.10
Program Assistant	\$6,349	.10
Fringe	\$43,472	
Support group food/supplies	\$1,200	
Rent/utilities for office space @ \$1,500/month	\$18,000	
24-hour on call mobile phones (2) @ \$70/month each	\$1,680	
Office supplies/Postage	\$3,289	
Transportation: Van/Car for outreach, client transport	\$1,710	
Staff training and mileage reimbursement for home visits	\$10,000	
Housewares for move-ins	\$5,100	
Bust tickets for clients	\$1,200	
Storage rent for housewares	\$1,500	
HOUSING		
Housing Coordinator	\$26,261	.75
Fringe	\$7,353	
CHA Administrative Costs	\$2,353	
USC ADMINISTRATIVE COSTS (5% adjusted direct costs)	\$7,482	
PRISMA HEALTH ADMINISTRATIVE COSTS (5% of adjusted direct costs)	\$6,520	
TOTAL YEAR BUDGET	\$280,000	

The \$280,000 budget includes a subaward to Prisma Health in the amount of \$136,922 and the Columbia Housing Authority in the amount of \$35,967.

Appendix A
USC Supportive Housing
Opioid Specific Scope of Services
July 1, 2025 through June 30, 2026

Services to be provided:

- **Expansion of warm handoff** - identifies and engages persons with OUD and any co-occurring SUD/MH conditions. Provide transportation, housing costs, and support for people and families affected by OUD.
- **Outreach** - identifies and engages people living in unsheltered locations, such as in cars, parks, abandoned buildings, encampments, and on the streets.
 - Opioid prevention resources will be distributed as part of the existing outreach efforts to encampments of individuals experiencing homelessness within the City. This team will serve around 165 clients, 130 of whom would likely report substance abuse. An opioid risk assessment will be done on all initial engagements with individuals experiencing homelessness. Monthly Reimbursements provided with supporting documentation.
 - All client demographic and engagement services will be entered into HMIS in order to run appropriate reports for outcome purposes.
 - Quarterly Reports with final report including cumulative numbers. Along with the final report, a PowerPoint presentation will be included to provide an agency overview and highlight key accomplishments.

<u>Opioid Personnel Expenses</u>		
<u>Line Item</u>	<u>Amount</u>	<u>Note</u>
Outreach Case Manager	\$ 30,500	1 full-time equivalent (FTE), exempt employee with a bachelor degree in human services or related field experience.
Total Salaried Personnel Expenses:	\$ 30,500	