RESOLUTION R-2007-057

ORIGINAL TAMPED IN REC

Authorizing change of signatures on checking accounts

BE IT RESOLVED by the Mayor and City Council of the City of Columbia this 3rd day of October, 2007, that a change of authorized signatures on the City of Columbia checking accounts be made and that any two of the following be required to sign with the exception of the Payroll account and the Municipal Court Refund account, which shall require only one signature as follows:

City Checking Accounts - any two required:

Lisa L. Rolan

Melissa A. Caughman

Maria V. Melonas

Payroll - only one required:

Lisa L. Rolan

Melissa A. Caughman

Maria V. Melonas

Municipal Court Refund - only one required:

Gladys Brown

Terri A. Hooper

2006A Tax-Exempt BAN and 2006B Taxable BAN - any two required:

Lisa L. Rolan

Melissa A. Caughman

Maria V. Melonas

General Operating account - any two required:

Lisa L. Rolan

Melissa A. Caughman

Maria V. Melonas

Requested by:

Lisa L. Rolan, Chief Financial Officer

Mayor

Approved by:

City Manager

Approved as to form:

Interim City Attorney

Introduced: 10/3/2007
Final Reading: 10/3/2007

Last Revised: 9/19/2007

APTEST:

City Clerk

MEMORANDUM

Office of the City Attorney

TO:

Erika D. Salley, City Clerk

FROM:

Shari Lynn Ardis, Legal Administrative Coordinator

DATE:

September 20, 2007

RE:

Resolution R-2007-057

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Attached please seventeen copies of the above for placement on Council's October 3, 2007 agenda.

Thank you.

/sla

Attachments

CC:

Gladys Brown, Assistant City Manager

Lisa Rolan, Finance

Maria Melonas, Collections Missy Caughman, Budget

