

RESOLUTION NO.: R-2019-067

Adopting City of Columbia Neighborhood Traffic Control Projects Policy

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BE IT RESOLVED this 6th day of August, 2019 that the Mayor and City Council of the City of Columbia, South Carolina hereby adopt as official City policy the Public Works Department Traffic Engineering Division Neighborhood Traffic Control Projects Policy attached hereto. This policy replaces and supersedes all previous policies formerly referred to as neighborhood traffic control projects policy of the City or its departments.

Requested by:

Assistant City Manager Gentry



Mayor

Approved by:



City Manager

Approved as to form:



City Attorney

ATTEST:



City Clerk

Introduced: 8/6/2019

Final Reading: 8/6/2019



We Are Columbia

City of Columbia, SC
Public Works Department
Traffic Engineering Division
Neighborhood Traffic Control Projects Policy

1. Initial Request – either from a neighborhood association or groups of concerned citizens (petition). The request may be directed to the City’s Traffic Engineering Division or to the City Manager’s office. The problem areas should be identified as specifically as possible in order to insure the appropriate data is collected. The request will also be forwarded to officials of the S.C. Department of Transportation (SCDOT), if the residential street is State-maintained. A meeting may also be held between City officials (Councilmembers and City staff), SCDOT (if appropriate), and representatives from the neighborhood.
2. Traffic Investigations – The City’s Traffic Engineering Division conducts traffic volume/speed surveys at strategic locations in the neighborhood. The results are compiled on a map of the neighborhood detailing City and State-owned roadways.
3. Neighborhood Consultations – Results of the traffic data collection are provided to the neighborhood association, City Council, and to SCDOT. Based on the data, specific locations for traffic control changes and associated signing are identified by the neighborhood. Based on these locations, the neighborhood is responsible for obtaining concurrence of 75 percent of residences on each affected block and 100 percent of properties fronting the proposed traffic calming devices. Once the neighborhood association reaches a consensus regarding the changes, another meeting may be held between the neighborhood association, the City, and SCDOT to work out the details of the proposed changes.
4. Final Review – The final proposal is provided to the neighborhood association for their review, and, if a consensus is reached for approval, the plan is given to the Public Safety Departments (Police and Fire) for approval. Once these approvals are obtained the item is placed on City Council’s agenda for their review. Final design and approval rests solely with City Council.
5. Submission to SCDOT (if State-maintained) – Upon City Council approval, the proposal is prepared in map form and submitted to the SCDOT District Engineering Administrator. The information is reviewed and either approved or revised and returned to the City.
6. Implementation – The items outlined in the final plan are implemented by City staff. The Police Department is notified of the changes so that a coordinated enforcement effort can accompany the new traffic control.
7. Follow-Up Studies – After a reasonable period of time (a minimum of three weeks) for motorists to become accustomed to the changes, traffic volume/speed surveys may again be conducted to determine the effect of the traffic control project. This information is evaluated by City and SCDOT staff, and if necessary, additional action may be taken.

APPROVED AS TO FORM


Legal Department City of Columbia, SC