



**RESOLUTION NO.: R-2021-030**

*Authorizing consumption of beer and wine only at Ladies Who Lunch on Saturday, May 22, 2021*

WHEREAS, Free Times and The Post and Courier Columbia ("Sponsor") are sponsoring the Ladies Who Lunch-Brunch Event on Saturday, May 22, 2021 in the eastern portion of the 1500 block of Richland Street adjacent to The Spotted Salamander at 1531 Richland Street from Richland Street to the eastern side of the driveway of 1530 Richland Street to allow for ingress and egress to the driveway; and,

WHEREAS, Sponsor has requested permission for the temporary closing and use from 6:00 a.m. until 3:00 p.m. of the eastern portion of the 1500 block of Richland Street adjacent to The Spotted Salamander at 1531 Richland Street from Richland Street to the eastern side of the driveway of 1530 Richland Street to allow for ingress and egress to the driveway, for set up, clean up, and staging of the event to be held on Saturday, May 22, 2021 from 11:00 a.m. until 2:30 p.m.; for patrons to consume beer and wine beverages only at the event during the hours of 11:00 a.m. until 2:00 p.m.; and for crowd control and overflow; and,,

WHEREAS, to insure the safety of attendees Organizer understands and agrees as follows:

1. Organizer shall work with the City to develop a written plan and design a footprint of the event area that adheres to COVID-19 pandemic safety and social distancing protocols as published by the CDC and SCDHEC and shall modify the plans and footprint as safety protocols published by the CDC and SCDHEC are updated.
2. The City may cancel the event at any time based upon public safety and/or public health concerns. The City shall not be financially responsible for any costs associated with the cancellation of the event.
3. Organizer shall display signs (physical and/or electronic) throughout the event area that discourage physical contact such as hugs, handshakes, fist bumps, and high-fives during the event.
4. Organizer shall require all attendees of the event to adhere to all COVID-19 safety protocols to include but not be limited to wearing of face masks, social distancing and frequent washing of hands.
5. Organizer is required to provide portable restroom facilities at the event unless it can substantiate the sufficient availability of both ADA accessible and non-accessible facilities in the immediate area of the event site which will be available to the public during the event. Organizer is to provide a minimum of four (4) chemical or portable toilets and two (2) wash stations for every 250 people, or portion thereof who attends the event. Ten percent (10%) of these facilities should be ADA accessible. This figure is based upon the maximum number of attendees at the event during peak time. The City of Columbia may determine the total number of required restroom facilities on a case-by-case basis. Organizer shall post signs or markers to prohibit lines or crowds forming near the restroom without maintaining a distance of at least six (6) feet from other people.
6. Organizer shall post signs or markers to prohibit lines or crowds forming near food vendors and should encourage attendees to bring their own water. Alcohol, beer and/or wine shall be prohibited at the event without approval of a written resolution of City Council.
7. Organizer shall coordinate with food vendors to offer touchless payment options if possible and available or provide a tray for the exchange of payment to avoid hand contact. Frequently touched surfaces should be cleaned after each customer and customers are encouraged to use their own pens.
8. At no cost to the City, Organizer shall be responsible for hiring off-duty City of Columbia police officers during the hours of 6:00 a.m. and 3:00 p.m. of no less than two (2) officers.

WHEREAS, it has been determined that such an event would be in the public interest; NOW, THEREFORE,

BE IT RESOLVED by the Mayor and Council this 4th day of May, 2021, that the sale of beer and wine beverages only in plastic containers or cans only is authorized between the hours of 11:00 a.m. and 2:00 p.m. on Saturday, May 22, 2021; and,

BE IT FURTHER RESOLVED that all vendors be restricted to stationary location and that the Guild shall approve or disapprove all amplified entertainment activities; and,

BE IT FURTHER RESOLVED that possession and consumption of alcoholic liquors or alcoholic beverages other than beer and/or wine beverages only within the event area is prohibited; and,

BE IT FURTHER RESOLVED that VIP tents or VIP areas for the possession and consumption of alcoholic liquors or alcoholic beverages, other than beer or wine beverages only, within the event area are prohibited; and,

BE IT FURTHER RESOLVED that organizer is responsible or shall make arrangements for the cleanup of all trash and debris within the festival area and shall place same in the roll carts provided by the City. Any overflow of trash and debris shall be placed in garbage bags with the top securely closed and placed beside the City roll carts. The number of roll carts needed for the event shall be determined by organizer and the City Solid Waste Division prior to the event and placed throughout the event area to ensure that trash and debris are well contained. Roll carts and bagged trash and debris shall be

returned to the collection point designated by the City in a timely manner. If the organizer has not opted to use City services to clean up the festival area, any costs incurred by the City in removing loose trash and debris within the festival area, which the organizer has failed to clean up, shall be billed to and paid by the organizer; and,

BE IT FURTHER RESOLVED that outdoor possession and consumption of beer and wine beverages only, all outdoor musical performances and use of sound-amplifying devices shall end by 10:00 p.m. due to the proximity of the event to residential properties; and,

BE IT FURTHER RESOLVED that only pedestrian traffic will be allowed within the area. All other traffic, including, but not limited to, automobiles, trucks, motorcycles, mopeds, bicycles, skate boards, and horses, except police horses, police golf carts, and horse-drawn carriages, is prohibited. All pets, including snakes, shall be prohibited. Coolers, glass bottles, breakable glasses and/or cups, large bags and backpacks shall be prohibited; and,

BE IT FURTHER RESOLVED that during the designated time the closed portion the eastern portion of the 1500 block of Richland Street adjacent to The Spotted Salamander at 1531 Richland Street from Richland Street to the eastern side of the driveway of 1530 Richland Street to allow for ingress and egress to the driveway, with the exception of the parking areas, adjacent off-street parking areas and any other areas posted as to not allow alcoholic liquors or alcoholic beverages other than beer and/or wine beverages only, is deemed to be the site of a public festival at which only beer and wine beverages may be consumed and the prohibition against possession or consumption of alcoholic beverages set forth in Sec. 14-99 shall not apply as to the possession and consumption of beer and/or wine beverages only. Possession and consumption of beer and wine beverages only shall be permitted only in plastic cups, plastic or aluminum bottles or aluminum cans provided by vendors within the areas designated.

PROVIDED, FURTHER, that the event organizer shall provide the names and cell phone numbers of a least two contact persons who can receive complaints during the event, including any set up and breakdown times. The cell phones shall remain on at all times during the event and during any set up and breakdown time.


PROVIDED, FURTHER, that failure of the event organizer to strictly comply with the time frames and other requirements and responsibilities set forth in this resolution may result in a denial of subsequent requests to allow the event.

PROVIDED, HOWEVER, that no solicitation or transactions be made in violation of Sec. 14-32, 1998 Code of Ordinances of the City of Columbia, South Carolina.


BE IT FURTHER RESOLVED that should the organizer reschedule the event for another date beyond one (1) week from the date of the originally scheduled event, a request for a resolution of City Council approving the new date of the event shall be required.

Requested by:

Assistant City Manager Shealy \_\_\_\_\_

  
\_\_\_\_\_  
Mayor

Approved by:

  
\_\_\_\_\_  
City Manager

Approved as to form:

ATTEST:

  
\_\_\_\_\_  
City Attorney

  
\_\_\_\_\_  
City Clerk

Introduced: 5/4/2021  
Final Reading: 5/4/2021

DATE OF REQUEST 3/19/21  
REQUESTOR'S NAME/CONTACT INFORMATION (E-MAIL/PHONE#/FAX#)  
Megan Senn  
megs@free-times.com  
803-765-0707 ext. 139

EVENT NAME/PURPOSE (i.e., St. Patrick's/Charity Fund-raiser)  
Ladies Who Lunch - Brunch Event

DATE(S) OF EVENTS: (monthly can be on one request) 5/22/21

RAIN CONTINGENCY DATE:  
(Rescheduling due to inclement weather is allowed once within one week from the date of the originally scheduled event upon 24-hours written notice to the City, without a new request. The time of event operation shall remain the same.)  
N/A

LOCATION OF EVENT (i.e., Amphitheater area of Finlay Park; 1300 and 1400 blocks of Main Street between Lady Street and Hampton Street)  
1500 block of Richland Street (only in front of the Spotted Salamander restaurant)

STREET(S) OR PARK AREA TO BE CLOSED (i.e., 1300 and 1400 blocks of Main Street between Lady Street and Hampton Street; Amphitheater area of Finlay Park; Boyd Plaza)  
1500 block of Richland Street (only in front of the Spotted Salamander restaurant)

HOURS FOR STREET(S) OR PARK AREA TO BE CLOSED (i.e., 5:00 p.m. - 12:00 a.m.)  
ALLOW TIME FOR SET UP/CLEAN UP  
6:00am - 3:00pm

HOURS OF EVENT (i.e., 6:00 p.m. - 10:00 p.m.)\*  
11:00am - 2:30pm

HOURS OF SERVICE OF BEER/WINE BEVERAGES ONLY (NO LIQUOR\*\*)  
(Service should end one-half hour prior to end of event, i.e., event is 6-10 p.m., beer/wine service is 6-9:30 p.m.)\*  
11:00am - 2:00pm

Requests should be submitted by mail, e-mail or fax at least ***NINETY (90) days in advance of the event*** to allow for preparation and review of the Resolution and scheduling on Council's agenda. Requests may be sent by e-mail ([shari.ardis@columbiasc.gov](mailto:shari.ardis@columbiasc.gov)), fax (803-737-4250) or mailed to City Attorney's Office, ATTN: Shari Ardis, POB 667, Columbia, SC 29202. A draft Resolution will be prepared and forwarded for review to the event organizer, as well as to the City departments for coordination of City services and requirements (i.e., Police, Solid Waste, Parks and Recreation, etc.). Approval from the adjoining business/property owners must be obtained before your request will be submitted to City Council if streets are to be closed off during business hours. The event organizer is responsible for obtaining a permit or license if required by the South Carolina Department of Revenue.

**\*Outdoor possession and consumption of beer and wine beverages only, all outdoor musical performances and use of sound-amplifying devices shall end by 10:00 p.m. due to the proximity of events to residential properties.**

**\*\*POSSESSION OF LIQUOR IS STRICTLY PROHIBITED. VIP tents or VIP areas for possession and consumption of alcoholic beverages or alcoholic liquors within the event area are PRHOHIBITED.**

NOTE: **This form should only be used for public events where beer and/or wine are to be sold and consumed on City property** (i.e., Main Street Latin Festival, St. Patrick's Festival, Vista Lights,, Rocky Shoals Spider Lily Festival, etc.).

This form **should not** be used to request use of City property for **private** events (birthday, retirement, anniversary parties, etc.) nor for sidewalk sales or neighborhood block parties. Requests for private events at City parks should be made through the Parks and Recreation Department. Requests for sidewalk sales should be made to the City Manager. Requests for street closings for private neighborhood block parties should be made to the Police Department Special Events and Public Safety.

Fire Marshal George N. Adams, Jr., 803-545-3703; [george.adams@columbiasc.gov](mailto:george.adams@columbiasc.gov)  
Legal Department - Shari Ardis; 803-737-4242; [shari.ardis@columbiasc.gov](mailto:shari.ardis@columbiasc.gov) or fax 803-737-4250 - resolution preparation  
Parking Services - Jessica Argoe; (803) 545-0287; [jessica.argoe@columbiasc.gov](mailto:jessica.argoe@columbiasc.gov) - meter bagging  
Police Department Special Events - Officer Robert Hall; 803-545-3535; [robert.hall@columbiasc.gov](mailto:robert.hall@columbiasc.gov) - parade permit, police  
Parks and Recreation - Pearl Osborne; 803-545-3100; [pearl.osborne@columbiasc.gov](mailto:pearl.osborne@columbiasc.gov) park reservations  
Police Department Community Services - Brenda Murphy; 803-545-3507; [brenda.murphy@columbiasc.gov](mailto:brenda.murphy@columbiasc.gov) - street closing  
Last revised: 12/2019

To whom it may concern,

The Columbia Food and Wine Festival seeks permission to close the 1500 block of Richland Street on Saturday, May 22<sup>nd</sup> from 6:00 am to 3:00 pm for a food and wine community event, Ladies Who Lunch. The Columbia Food and Wine Festival will invite advanced ticket holders to safely attend this outdoor seated event. Limited to 50 total attendees, this event will only occur directly in front of the Spotted Salamander restaurant. All guests, chefs and vendors of the Ladies Who Lunch event will undergo a variety of safety precautions before being allowed into the event. All guests and vendors must have their temperature taken at the admission gate. All guests and vendors must wear a mask unless actively eating or drinking. All guests and vendors will be offered a complimentary mask and individual hand sanitizer, should they not have their own. Two complete hand sanitizing stations will be located throughout the event footprint, in addition. All tables will be safely spaced at least six feet apart.

The Columbia Food and Wine Festival is asking permission to close the street at 6:00 am to 3:00 pm to allow enough time for setup and breakdown.

The Columbia Food and Wine Festival will ensure the safety of patrons and vendors by adhering to the following safety protocols:

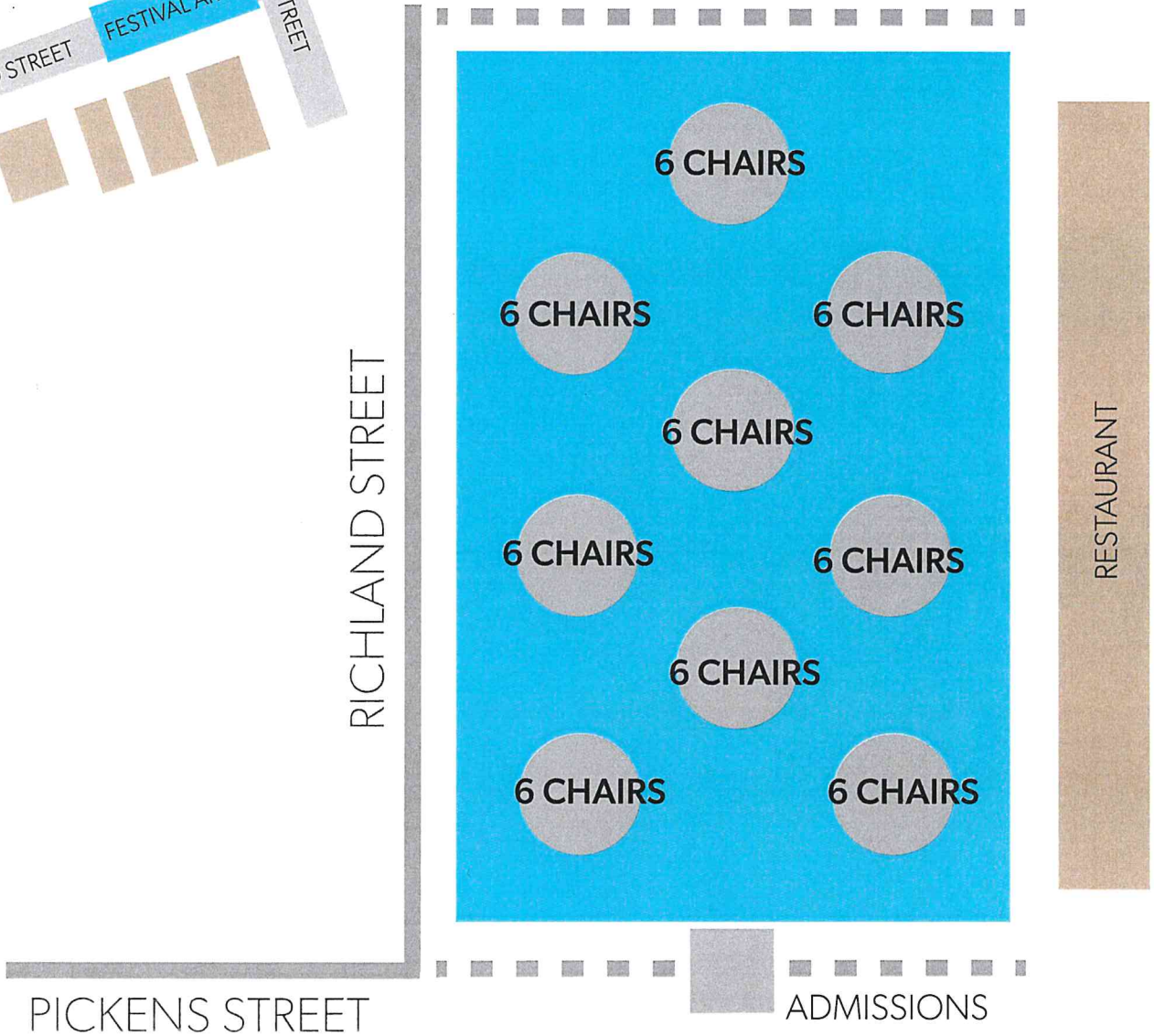
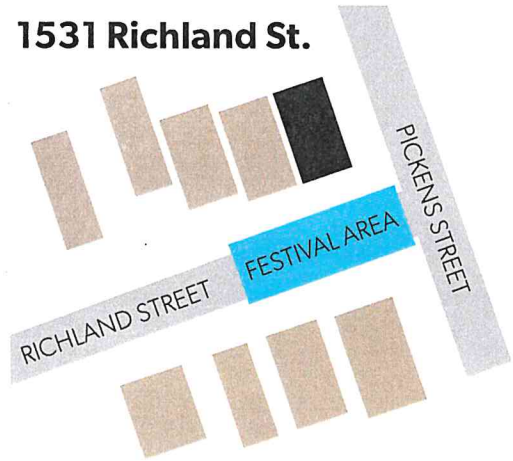
- Vendors and chefs will follow all hospitality safety guidelines and will be wearing masks and gloves when preparing and serving food.
- Masks will be worn unless eating or drinking by all guests and vendors.
- Sanitizing stations will be spread throughout the event.
- The Columbia Food and Wine Festival will offer a refund policy for those exhibiting Covid-19 symptoms to discourage those feeling sick from attending the event.
- The Columbia Food and Wine Festival will have signage indicating COVID-19 precautions for guests or vendors to review prior to entering the event footprint.

COVID-19 pandemic continues to hit many industries in the Midlands, especially the food and beverage industry. The Columbia Food and Wine Festival successfully hosted an outdoor dinner and brunch event series in August of 2020 in efforts to continue to support restaurants, mixologists, servers and non-profits, who have been catastrophically affected by the pandemic. Through those two events, The Columbia Food and Wine Festival was able to give back over \$18,000 to those affected restaurants, non-profits, etc. The commitment to serve, spotlight and support the talent of the Midlands is needed now more than ever.

A portion of proceeds raised through ticket sales and sponsorships will be given to two designated beneficiaries along with volunteer non-profit organizations.

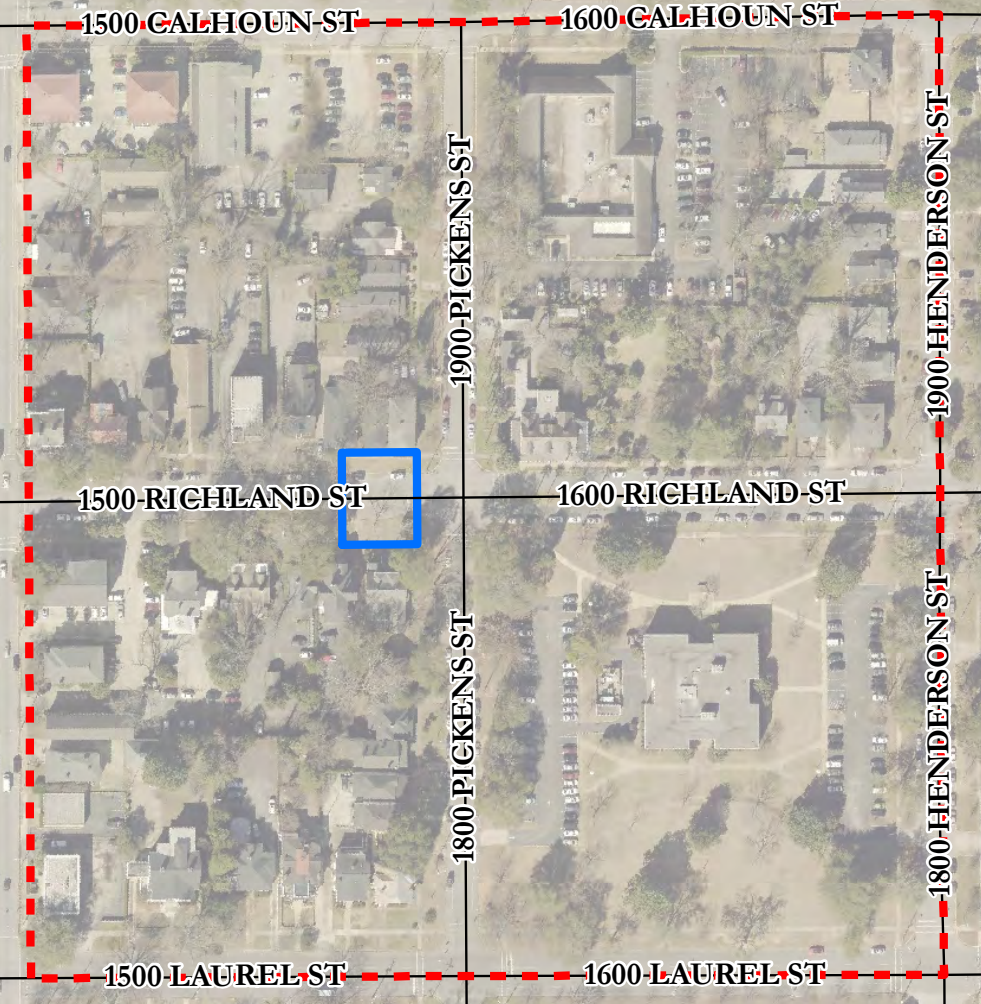
Sincerely,  
Megan Senn  
Marketing and Events Manager  
The Columbia Food and Wine Festival  
Free Times | The Post & Courier Columbia  
803-765-0707 ext. 139  
megs@free-times.com

1531 Richland St.




SPOTTED SALAMANDER  
CAFE AND CATERING

# Ladies Who Lunch



**Both Sides of the Street**

### Legend

-  Ladies Who Lunch
-  Perimeter Clean-up Boundary

